



Payroll News

When completing your timesheet please remember the following:

- Make sure you write your name on the top of your timesheet!
- Any missing timesheets will be notified via SMS by 3pm.
- Ensure that you have your Supervisor/Manager sign your timesheet

Moving to Melbourne???

Spectrum Personnel
has **Customer Service,**
Data Entry and Admin
roles now available



Do You Have:

- PC skills
- Customer Service experience
- Attention to detail

To be successful, you **MUST** be able to commence mid November 2005 and **MUST** be committed to a 2-3 month period.

Send your resume to
Info@spectrumpersonnel.com.au

Or call Kylie Beckwith on (03) 8602 0100

Forget Me Nots

With the Christmas season fast approaching, make sure you let your consultant know about your holiday plans and availability details.



Calling in your availability regularly reminds consultants to keep you in mind for all vacancies.

City - 9251 7339

Parramatta - 9891 9121



TALKING TEMPS

Issue 72 October 2005

TEMP OF THE MONTH

Congratulations to Lucia Suffield and Sarah Shelton

City Winner—Lucia Suffield

Lucia has been with Quay Appointments since March 2005, she is a fantastic temp. She has worked on 2 assignments, where the feedback has always been excellent, in the words of our clients "She is a pleasure to work with and nothing is ever too much". Lucia always shows the highest levels of commitment and has a positive attitude. Thank you for all your hard work Lucia and good luck with the rest of your traveling.

Parramatta Winner—Sarah Shelton

Sarah has been working for Quay Appointments since August 2004 and in that time she has demonstrated an excellent work ethic and has become a valuable team member. She is highly committed to her role and seeks opportunities to always be of an assistance to others. Our client also wanted to congratulate her for a job well done and with such a warm personality and dedication, Sarah is our Temp of the Month for October. Thank you Sarah for representing Quay excellently and congratulations!

Highly Commended Winners

City Winners

- **Casey Rooke**—Feedback from Casey's manager – "I would like to let you know that Casey has been working extremely well with attending to our accounts for me here & she's a fast learner. Casey has been quite a versatile worker and she's a very friendly and co-operative co-worker." We are always happy to get emails like this concerning temps! Thank you Casey for your dedication, co-operation and being an awesome temp!
- **Gaurav Thakkar**—Since joining Quay, Gaurav has been getting good feedback and has been doing a great job... now he's gotten excellent feedback from our client's client who ran training sessions and he helped them out and they wanted to pass on their appreciation by stating that Gaurav provided a "wonderful service and wonderful attitude". Our client also added "Thank you for all you hard work and dedication. You are a valued member of the team. Well done!" Congratulations Gaurav on being a great Quay Ambassador!
- **Ana Mirza**— Ana commenced working with Quay in Sept 04' after recently arriving in Australia. Since accepting her first booking with us as an Executive Assistant she has had no reason to look elsewhere. She has been gainfully employed in the one assignment. Her managers are very happy with her work performance and have commended her hard work ethic, pleasant demeanour and loyalty. We take this opportunity to congratulate Ana on her performance and thank her for her hard work.

Parramatta Winner

- **Goran Malic** has done a fantastic job representing Quay Appointments. Goran has proved himself time & time again to be an extremely diligent, hard working & reliable team member. Goran takes pride in his work, nothing is too much to ask of him & he does it all with a smile on his face. Thank you for all your hard work & effort.

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Parramatta - Level 3, 96 Phillip Street, Parramatta P 9891 9121 F 9806 0555 E parramatta@quayappointments.com.au

CHOCOLATE POUND CAKE

Source: Betty Crocker

Ingredients

3 cups self-raising flour
2¼ cups sugar
2 teaspoons baking powder
1 teaspoon baking soda
½ teaspoon salt
2½ cups of milk
1 cup butter, softened
6 ounces unsweetened chocolate, melted and cooled
4 eggs
1 teaspoon vanilla
½ teaspoon almond extract
Almond Whipped Cream
Toasted sliced almonds (optional)



Directions

1. Grease and lightly flour a cake tin. Set pan aside.
2. In a very large mixing bowl combine flour, sugar, baking powder, baking soda and salt. Add milk, butter and cooled chocolate. Beat with an electric mixer on low to medium speed until combined. Beat on medium speed for 2 minutes. Add eggs, vanilla, and almond extract. Beat 2 minutes more. Pour batter into the prepared pan, spreading evenly. Use a knife to cut a zigzag pattern through batter to break up any large air bubbles.
3. Bake in a 175 degree Celsius oven for 1 hour, or until a wooden toothpick inserted into the centre comes out clean. Cool in pan on a wire rack for 20 minutes. Remove cake from pan. Cool completely on a wire rack. Serve slices with Almond Whipped Cream. If desired, sprinkle with toasted almonds. Makes 16 to 20 servings.

Almond Whipped Cream: In a chilled medium mixing bowl combine 1 cup whipping cream, 2 tablespoons sugar, and 1/4 teaspoon almond extract. Beat with an electric mixer on medium to high speed until soft peaks form.

Quirky Aussie fact...

Australia's first police force was a band of 12 of the most well behaved convicts.



October Birthdays

Amanda Fullerton, L'Oreal Pierce, Chrystine Walter, Juini Wongso, Christine Alexander, Xuan Truong Le, Mariela Silveira, Monica Bergman, Marie Cormican, Rosalind Harris, Jayson Ambrose, Jessica Tennant, Kayleen Riley, Courtney Bridge, Michael Watters, Nancy Dabas, Orla O'Sullivan, Kerrie Dodson, Sam Agrawal



Foo Fighters

In Your Honour Tour

Thu 1 Dec - Sydney SuperDome



The Foo Fighters are the unmitigated success story of 2005, this week holding the number one album spot in Australia for the fifth week in a row - a feat equalled by no other this year. With album sales two times platinum in Australia and platinum in New Zealand, The Frontier Touring Company have just taken the opportunity to announce the bands Australasian tour.

The In Your Honour Tour has yet to be previewed anywhere in the world, but promises of a spectacular set, top notch production and the band's history of unforgettable live shows make the Foo Fighters' upcoming tour a must for any self-respecting rock fan.

Information taken from www.ticketek.com.au

Are You Looking for Permanent Work?

Do you know Anyone who is looking for Permanent Work?



Have any friends or family looking for permanent work?
Simply refer them to the city perm team, and if they get offered a permanent role YOU win TWO FREE CINEMA TICKETS.

Just email their names and contact numbers to me (Lisa Standley) and I'll do the rest.

Email: lstandley@quayappointments.com.au

Phone: (02) 9251 7339