



Payroll News

IMPORTANT NOTICE

After Christmas comes the sales!! Here's the dates when your pay will be processed.

Please remember to fax your timesheet by 10am Friday. All timesheets not received will be processed the following week. This strictness will ensure your pay is processed promptly.

Processing dates for Christmas Payroll:

29th December 2004

Pay will be available:

30th December 2004

Processing date for New Year Payroll:

4th January 2004

Pay will be available:

5th January 2004

We thank you for your assistance in this matter and should you have any questions or need clarification of these dates, please contact your consultant.

Forget Me Nots

Want to go to the Movies?
Help us help you see them!!

When you refer a friend to Quay and they work for more than 2 weeks for us, we will give you a double movie pass. What are you waiting for?



Calling in your availability on a regular basis reminds consultants to keep you in mind for all vacancies.

City - 9251 7339

Parramatta - 9891 9121



Talking Temps

Issue 63 NOVEMBER 2004

Temp of the Month - November 2004

Congratulations to Val Hazell and Rachael Dawson

City Winner - Val Hazell

Val has been working for one of our Government Departments since June 2003 and has received fantastic feedback from her Manager throughout her assignment, "Without Val it would simply not have been possible. Her intelligence and her application and her willingness to work above requirements has been much appreciated. I am pleased to have the opportunity to recommend acknowledgement of Val's excellent work and attitude through a Temp of the Month Award." Congratulations on a well deserved award and thank you for your hard work and commitment.

Parramatta Winner - Rachael Dawson

Rachael Dawson has been with Quay Appointments since September and is working with our client in Parramatta. Rachel finished university and was looking for a foot in the door to gain some experience before utilising her degree. She has done an outstanding job for us, she is polite, friendly, punctual and very reliable. Rachel has just been promoted and has also been awarded a pay increase. Rachel, thank you for your hard work and we wish you all the best for the future.

City Highly Commended Winners

• James Green

James has understood our clients requirements from day one. "He is proactive, understanding, driven and very customer focused. Because of these characteristics James has been able to achieve his set goals within the company and more. We all consider him part of the family." Well done James on an excellent job - you more than deserve it!

• Aoife Coffey

Aoife has worked for Quay Appointments since September 2004 in such a short period of time Aoife has made a huge impact wherever she has worked. Clients have described her as "friendliest person you could meet-making it a great experience to have her around" and "simply wonderful. She fits into any environment and relates well to all. Well done Aoife - we look forward to working with you further in 2005.

Parramatta Highly Commended

• Preethi Murali

Preethi has been working for Quay Appointments since March 2004. Preethi has become a valued member of her team. Nothing is too much for Preethi, she is always willing to please, works over time regularly and always puts in 100% effort. Preethi always keeps Quay well informed about her assignment and always gets her time sheet in on time. It is fantastic to have Preethi on our temp team and representing us with our client. Great work Preethi.

MELBOURNE CUP

That race that stops a nation.....The Quay team was there to celebrate and to win!!!



QUOTE FOR NOVEMBER

Our character is what we do when we think no one is looking.

H JACKSON BROWN JR

NOVEMBER BIRTHDAYS

Florivic Beemster, Robyn Chandler, Naomi Clark, Marylyn Laroche-Coralie, Marisa Montaldi, Emma Kate Wright, Julia Beehag, Julia Brown, Sabrina Daly, Rachel Maria Defreitas, Claire Kenny, Ellen Perry, Kirsten Perry, Julie Thomas, Shantha Wijesuriya, Hilary Cahalane, Ronaldo Gomez, Gavin Houston, Simone Loong, Christopher Scrimshaw, Angela Bogias, Neil Cooke, Jimmy Luong, Vanessa Risk, Sanskruti Sharma, Fleur Vernon, Julia Gietzmann, Lisa Pirata, Melba Skillen, Maia Thomas



QUAY CLIENT AND CANDIDATE XMAS PARTY

Both branches held their Temp Christmas Parties and both events were a success. The feedback was very positive with everyone in the festive spirit. Congratulations to all our lucky door prize winners and thank you to all our temps who attended.



CITY TEMP OF THE YEAR - 2004 DEBBIE LOSPER

Debbie first registered with Quay in May 2003 and immediately got placed into a role at one of our government clients. They loved her so much that they took her onto a temp contract directly with them after 2 months and she stayed there, being a great advocate for Quay until early in 2004. To meet Debbie you would realise why she is so successful a temp as she is efficient, has great customer service skills and will work late without pay (and has done many times) to ensure that things are spot on. As a person Debbie is incredibly kind, funny and always has something good to say. Congratulations Debbie - you deserve it!



PARRAMATTA TEMP OF THE YEAR - 2004 VICTORIA ESCUARDO

Victoria began working with Quay in August 2003 and has been working with the same client ever since. Victoria has proved to be 100% reliable, hard working, efficient and a great member of the team. Victoria is a valuable member of not only the team she directly works with but she is a valued member of the Quay temping team. Victoria always promotes Quay and is a wonderful ambassador for us. Thank you Victoria for your ongoing loyalty & hard work. Congratulations on being temp of the year for the Parramatta Branch.



RUNNER UP TO TEMP OF THE YEAR CITY - 2004 VICKI COURTENAY

Vicki has done a whopping 10 assignments for Quay since July 2003 on both our commercial and government desks and has been a big hit where ever she has gone! Clients love her and in trying to pin down the secret of her success we can say that she has an amazing attitude to everything she does, she is capable, organised and happy to roll her sleeves up and get stuck in! In her current assignment she was only due to be there for a month and within days the client had called and asked for her to extended until Christmas such was the impact she'd made. We are delighted that whilst working for Quay, Vicki fell pregnant and is expecting her first child in the New Year. Congratulations Vicki - you are a Quay star!



PARRAMATTA LONG SERVICE AWARD - 2004 ANNA WINTERSTEIN

Anna Winterstein was recognised for her long service with Quay Appointments. Anna has been a loyal and outstanding temp and has been in the same assignment since 2001. Anna is an asset and a great ambassador for Quay Appointments.