

Payroll News

**** Important Notice ****

In order to avoid confusion and unnecessary delays , please ensure that you send through your timesheet once. There has been some double-ups recently which further lengthens the payroll process. If your timesheet has not be received by Friday lunch time, a courtesy call will be made to you.

There have been some instances where people's timesheets haven't come through for mid week starters. Please ensure that if you complete odd day assignments, you remember to fax your timesheet through the same day in order to assist payroll in completing your hours worked for a particular week. Where possible, please feel free to contact your consultant to confirm that we have received it to avoid any unnecessary delays.

If you would like to change your superannuation details or upgrade your plan please refer to our Super Fund:
RSSF Recruitment Super
www.recruitmentsuper.com.au
Phone: 1300 304 000
Fax 1300 304 444

Spare copies of the Quay Appointments Timesheet can be downloaded off the internet.
www.quayappointments.com.au/timesheets.htm
This can be opened straight into MS Word by selecting the "Read Only" option or saved into a Zip format.

Please contact your consultant if you expect any delays with your timesheet being faxed to us on time. Timesheets need to be faxed to us by 10 am Friday for prompt processing.



TALKING TEMPS

Issue 35

May 2002

Temporary Of The Month - May 2002

Congratulations to David Keys and Joulia Bargiatiakis

- **Parramatta Temp David Keys** - He consistently receives excellent feedback from our clients and is reliable in letting us know what's happening in his assignment. David is always willing to go that extra mile for us and his loyalty and happy disposition are appreciated. It is temps like David that give us the reputation we have with our clients!
- **City Temp Joulia Bargiatiakis** - She is a loyal, long term temp of Quay Appointments who is always willing to put in 100% effort into all her assignments. Her flexible attitude and diligent nature has earned her to be this month's Temp of the Month and we thank her for all her hard work.

Temporary of the Month Winners will receive a \$50 David Jones Gift Token.

Highly Commended List

Parramatta Temps:

- **Lilla Karunanande** - Lilla has proved to be a great Quay temp- she always does a great job for us, no matter what the circumstances are and receives great feedback from her supervisors.
- **Amanda Peebles** - Her hard work and loyalty have won her the highly commended award this month. Amanda keeps us informed constantly and has really impressed the client at her assignment.
- **Jenny Van** - For always making that extra effort to take on an assignment. Jenny is reliable and consistently does a great job in any assignment she is placed in.

Highly Commended List

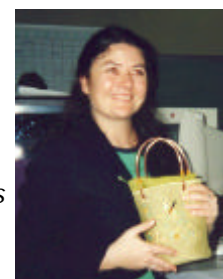
City Temps:

- **Margaret English** - For her commitment and focused attitude. She has been constantly extended in her role which was initially a 3 day assignment!
- **Stuart Orton** - For turning his hand to anything and for his "never say no job is too big or too small" for him attitude.
- **Allison Atkins** - She has received fantastic feedback in her current assignment and due to her good work, has been extended on numerous occasions.

Highly Commended Winners for May will receive a double movie pass.

One Minute with Kelly Kingsley

Kelly has worked within Recruitment for 6 years, having already been at Quay Appointments for 4 years! She is currently the Senior Government Account Manager and City Temporary Desk Team Leader. She believes a great Quay temp is one who is honest, committed and reliable. Kelly celebrates her birthday this month too!



Favourite Band: Anything Australian - The Whitlams, Grinspoon, Jebediah and Regurgitator

Favourite Sport: Rugby League (Go Bulldogs!)

Favourite Beverage: Stella

Best Restaurant in Sydney: Bei Ameci, Rushcutters Bay

Place most like to take a holiday: Europe (Going July - Sept this year!)

What do you love most about your job: Helping and talking to people, the fast paced environment and of course the City Temp Team!

City - Level 7, 200 George Street, Sydney P 9251 7339 F 9251 7332 E quay@quayappointments.com.au

Parramatta - Level 3, 96 Phillip Street, Parramatta P 9891 9121 F 9806 0555 E parramatta@quayappointments.com.au



Want to know more about Quay? Visit www.quayappointments.com.au

FOR THE GARDEN OF YOUR DAILY LIVING ...

PLANT THREE ROWS OF PEAS:

- 1. Peace of mind
- 2. Peace of heart
- 3. Peace of soul

PLANT FOUR ROWS OF SQUASH:

- 1. Squash gossip
- 2. Squash indifference
- 3. Squash grumbling
- 4. Squash selfishness

PLANT FOUR ROWS OF LETTUCE:

- 1. Let us be faithful
- 2. Let us be kind
- 3. Let us be patient
- 4. Let us really love one another

NO GARDEN IS WITHOUT TURNIPS:

- 1. Turn up for meetings
- 2. Turn up for service
- 3. Turn up to help one another

TO CONCLUDE OUR GARDEN WE MUST HAVE THYME:

- 1. Time for each other
- 2. Time for family
- 3. Time for friends

WATER FREELY WITH PATIENCE AND CULTIVATE WITH LOVE.

THERE IS MUCH FRUIT IN YOUR GARDEN BECAUSE YOU REAP WHAT YOU SOW.

**** News Alert ** News Alert ** News Alert ** News Alert ****

Good luck to Julia Blair who moves away to Melbourne at the end of the month.

Best Wishes to Abby West and Angie Fahey who will be leaving for New Zealand shortly.

Congratulations to Amanda Craine who got a permanent job.

Enjoy your travelling around Australia Nuala McCuskey.

MAY BIRTHDAYS

Diana Curuenavuli, Priscilla Deveraj, Ibtisam Faraj, Elizabeth Ferrer, Wendy Harris, Hannah Preethi, Jorge Reluni a, Sevda Sirin, Linda Bennet, Elizabeth Freeman, Marilyn Goldsbrough, Nancy Harlock, Veronica Williamson, Mario Madera, Lisa Bas si, Stephen Tozer, Sarah Prior, Charles Tringali, Victoria Wheatley, Tania Dilanchian, Sarah Lock, Gareth Edwards, Karen Dinmore



QUOTE FOR MAY

“Waste no more time arguing what a good man should be. Be one.”

Marcus Aurelius

May Recipe Spot:

Low Fat Fettucine Carbonara

Cooking Time: 30 mins
Serves 4

ingredients

- 1 small onion diced
- 1 teaspoon crushed garlic
- 3 cups sliced mushrooms
- 1 cup diced lean ham
- 1 tablespoon reduced fat margarine (Flora Light)
- 2 tablespoons plain flour
- 1 x 375 ml can evaporated light milk
- 3/4 cup skim milk
- 2 x 30g packets lite mushroom and chive cup a soup
- 1 teaspoon beef stock powder
- 2 tablespoons grated parmesan cheese
- salt and pepper to taste
- 300g dry fettucine pasta

method

Coat a large non-stick saucepan with cooking spray. Sauté garlic and onion for 2 minutes, toss in ham and cook 2 minutes. Add sliced mushrooms and cook a further 2-3 minutes. Remove from pan and set to one side.

In same saucepan melt margarine, add flour, mixing well. Slowly add in evaporated milk and then skim milk, mixing continually until smooth. Stir in dry soup mix, stock powder and parmesan cheese. Return mushroom mixture to pot, combine well, add salt and pepper to taste.

Fill a large saucepan 3/4 full with water, add pinch of salt (optional). Bring to boil, add pasta, bring back to boil then simmer stirring occasionally to keep pasta separated. Cook 10 minutes or until pasta is cooked, drain, divide into 4 serves. Pour sauce over pasta and serve.

Source: (Sym, A.) <http://lifestyle.ninemsn.com.au>

MAY PHOTO SPECIAL



April Highly Commended Winner Lynn Wilson was all smiles with her boss Kathy Mitchell



Celebrating her birthday with friends at Sydney TAFE was Sarah Lock (Top Row, 3rd from left)



Sharlene Yule congratulates April Highly Commended Winner Rosa Sprcanska



Parramatta Consultant Krystal Andrews with April Temp of the Month winner, Daniel Long



Another Highly Commended Winner was Jasmin Reis proudly showing off her award with her manager Colin Campbell



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