



Payroll News

** Important Notice **

If you have yet to receive your Group Certificate, please contact our payroll division immediately.



For all your payroll matters, look to our new website! Under

the Pay / Wage Information page found under TEMP STAFF, you will find an email address where you can now enquire online.

Should you want to change your superannuation details or upgrade your plan, please refer to our Super Fund: RSSF Recruitment Super www.recruitmentsuper.com.au Phone: 1300 304 000 Fax 1300 304 444

If you have yet to inform us of your tax file number, please do so straight away. For more information on tax procedures please visit <http://www.ato.gov.au> or call your consultant.



The Quay Appointments Time Sheet can be found on our website. Type in : http://www.quayappointments.com.au/temps/temp_timesheet.html And follow the prompts to download in a zipped MS Word format or to open up directly into MS Word. From there you can save the timesheet onto a disk to take around with you to your next assignment or print it off and photocopy for spare copies.



TALKING TEMPS

Issue 37 July 2002



5 minutes with Juliana Diaz (Temporary Consultant - Commercial Desk, City Branch)

Working alongside Sharlene in the Commercial Temp Desk, Juliana has been with Quay for over 2 months and within recruitment for 5 years. She believes what makes a great Quay temp is their attitude and adaptability.

What do you love most about your job: People and building relationships with clients and temps

Favourite Music Group/Singer: All sorts from Queen to Kylie to Andrea Bocelli

Favourite Beverage: Coffee, Champagne and Cascade Apple Juice

Song that best describes you: "Her Name was Lola she was a show girl" (from Coppia Cabana) by Barry Manilow

Favourite colour: Red, Orange and Green (can't decide)

Television show character you most relate to: Sabrina the teenage witch

Sum yourself up in 3 words: Happy go lucky

TEMPORARY OF THE MONTH - JULY 2002

LISA BASSI and LEIZL ESCUETA

City Temp Lisa Bassi - We have received excellent feedback on Lisa, highlighting her ability to pick things up very quickly, her strong customer service skills, her professional attitude and the way she has fitted into the team at Ace Insurance. Lisa has been in her role for 3 months and Ace are extremely happy with her progress, her ability to meet targets and her positive attitude. Keep up the great work Lisa!

Parramatta Temp Leizl Escueta - Leizl is a quiet achiever. She has received outstanding feedback from her supervisor and has been extended in her current assignment as a result. Leizl is hardworking and reliable. She has a friendly nature and a flexible work attitude. The qualities that Leizl possesses make her a great Quay temp!

Both Candidates will receive a \$50 David Jones Gift token for their efforts

HIGHLY COMMENDED WINNERS

CITY:

Sascha Chahwan-Harris - For her dedication to her long term assignment and flexible team spirit.

Gary Warner - For his flexible nature and sales skills, Gary has proved to be an asset to his team at Salmat.

Sinead Ryan - For receiving a nomination for this award by her supervisor and the fantastic feedback received.

PARRAMATTA:

Munish Malhotra - For always keeping us informed about his assignment and proactive work attitude.

Nicole Spinnato - For her hardworking and persistent nature in going to work even though she was injured.

Zeena Zakaria - For always going out of her way and her ongoing commitment to all her assignments.

All Candidates will receive a double movie pass - Fantastic!

City - Level 7, 200 George Street, Sydney P 9251 7339 F 9251 7332 E quay@quayappointments.com.au

Parramatta - Level 3, 96 Phillip Street, Parramatta P 9891 9121 F 9806 0555 E parramatta@quayappointments.com.au

A temp birthday photo special ... mud cake anyone?



(Right) Chocolate cake brings out the best at NRMA. Nancy Agius, left, with Quay Temps Kate McGibbon and Julieka Dastor.

(Left) Linda Lai at DADHC was too shy to face the camera. She is here cutting her birthday cake.



(Right) Katz Griffiths diving straight into her caramel mud cake - it was as sweet as she is!

(Left) Stephen Chanphakao was all smiles as he cut pieces of his birthday cake on his official birthday!!



Our website has been given a face lift. We have made it more user friendly and there is now a special section just for temps! Visit the website and let us know what you think. Please direct all feedback to Eileen via email: epilas@quayappointments.com.au <http://www.quayappointments.com.au>

Quote for July

The best and most beautiful things in the world cannot be seen or even touched. They must be felt with the heart.



Helen Keller

JULY RECIPE SPOT:

Breakfast Shake - Serves 2

Perfect for breakfast on the run ... and now there's no excuse for skipping the most important meal of the day ...

Preparation time:

10 mins

Total cooking time:

Nil

You'll need

150g fruit (mango, strawberries, blueberries, banana, passionfruit, peach)

1 cup milk

2 tsp wheatgerm

1 tbsp honey

1/4 cup vanilla yoghurt

1 egg, optional

1 tbsp malt powder

Here's how

Put all the ingredients in a blender and blend for 30 seconds to 1 minute, or until well combined. Pour into chilled glasses and serve.

Source: www.bhg.com.au



Birthday List For July

Julia Albania, Ming Lum, Munish Malhotra, Amanda Peebles, Lesa Treacy, Stephen Chanphakao, John Futcher, Andrew Kenneally, Allison Atkins, Trish Di Meglio, Benjamin Edwards, Brett Groves, Georgina Harvey-Sutton, Brian Mack, Jasmin Reis, Sarah Reynolds,

Danielle Lopez, Hamish Jordan, Elspeth Rudloff

Winter gives you the perfect excuse to catch the latest movie flick - inside the cinema and out of the frosty weather outside. See a movie on us when you refer a friend and they start working for Quay in an assignment for longer than two weeks. To find out more, please contact your consultant.

Temp News Headlines ...

Congratulations to Seles Prem Gunaratnam and family on the safe arrival of their new baby boy

Best Wishes to the following temps who have landed a permanent Government contract:

- Marianne Wilkinson
- Alison Merlino
- Melissa Gowan
- Karinne Mackenzie

Well done to the following temps who are going permanent in their initial temp roles:

- Frank Prendergast (NRMA)
- Patricia Stewart (PILLAR)

And Good Luck to Dina Frank and Jasmin Reis who both start new permanent jobs

Farewell to Allison Atkins who is moving to Alaska

Also on the move are Rebecca Fisher and Rebecca Curby who are both going travelling

We would also like to wish Lynsey Roche a safe journey home to Ireland

Good luck to all the university students returning to studies for the semester. Thanks for all your hard work during the uni holidays

And finally to Maria Sacdalan, who has been working with us for many years, she has found a permanent role - nice one!

(Right) Highly Commended Winner for May Allison Atkins with her boss John Harper.



(Left) City Temp Consultant Sharlene Yule presenting June Temp of the Month winner Yogita Singh with her certificate and DJ's Gift Token.