



## Payroll News

### IMPORTANT NOTICE

- Super Choice as brought in by the Australian Government has now commenced (1 July). If you have not received the Super Choice form, please advise Payroll.
- Payment Summaries (Group Certificates), have now been sent out. Please advise Payroll via email (payroll@quayappointments.com.au) if you have not received yours.
- Emailed payslips are now working to all hotmail accounts.

When completing your timesheet please remember the following:

- Make sure you write your name on your timesheet
- Any missing Timesheets will be notified by SMS
- Ensure that your timesheet is faxed through by **10am** Friday morning

## Forget Me Nots

If you are not feeling well and are unable to go to work, remember to make 2 phone calls—one to your Supervisor and one to your Consultant. We need to know so that you can get paid correctly.

Want to go to the Movies?  
Help us help you see them!!



When you refer a friend to Quay and they work for more than 2 weeks for us, we will give you a double movie pass. What are you waiting for?

Calling in your availability regularly reminds consultants to keep you in mind for all vacancies.  
City - 9251 7339  
Parramatta - 9891 9121



# Talking Temps

Issue 70 AUGUST 2005

### Temp of the Month—August 2005

#### **Congratulations to Monika Sztuka and Jane Lawton**

##### **City Winner— Monika Sztuka**

From her manager; 'Monika is a great employee. She is punctual, co-operative and very keen to complete tasks asked of her. She has a great personality for the position. She follows instructions and has good work ethics.' We often get requests to find 'another Monika' for the same department in other divisions which shows us how well liked she is. We are very happy to have such a great temp on our team! Keep up the good work!

##### **Parramatta Winner—Jane Lawton**

Jane has been in a long term assignment for Quay & has been a great ambassador. She has become very much a part of her team & they will be very sorry to see her go at the end of her assignment. Jane has proven to be very skilled, reliable & dedicated. Jane has performed over & above while on assignment & we really appreciate her efforts. Well done & thank you Jane.

### City Highly Commended

##### **Maria Sanchez**

- Since registering with Quay 12 months ago we have seen Maria working at number of our client sites. Favourable feedback from a few shorter term bookings made it possible for Quay to identify a more suitable and longer term contract for Maria. For the past 5 months she has been employed as an Executive Assistant for a Group General Manager. We are hoping all her hard work and enthusiasm see her make this a more permanent arrangement. Congratulations Maria, for making 12 months and making us very proud to have you on our team.

##### **Kathy Brown**

- Kathy has been nominated for this award due to her outstanding reliability and excellent feedback from clients. She has always shown Quay a high level of commitment and flexibility. Well done Kathy, and thank you for all your hard work.

### Parramatta Highly Commended

##### **Nicole Watt**

- Nicole has been working for Quay Appointments for only a month. She has been working in a temp to perm assignment and the feedback given from the client was outstanding. He has informed us that she has picked the very complex job up exceptionally well and just keeps on taking on more responsibility. Nicole has proven herself to be a reliable and highly dedicated worker. Thank you Nicole and keep up the good work.

## RECIPE FOR AUGUST

### Mini Cheese and Vegetable Tarts

Makes 8

Looking for a great snack or entrée that is light but still flavoursome? These delicious mini tarts are sure to please!



#### Ingredients

8 slices sandwich bread  
1-2 tbsp softened butter  
200g cheese (gouda or edam)  
2 cups Heinz's Frozen Vegetables-Golden Mix  
4 eggs  
250g light sour cream  
2 tbsp chopped fresh chives or parsley  
Salt and black pepper to taste

#### Directions

1. Cut 9cm rounds from the bread slices and butter one side only. Place buttered side down in the base of a well-greased muffin tin.
2. Cut the cheese into 8 even slices and place one slice on top of each round of bread. Divide the frozen Heinz's Golden Mix evenly among the muffins.
3. Beat the eggs, sour cream and herbs together and season well with salt and pepper. Spoon evenly over each prepared tartlet.
4. Bake at 200°C for 30min, or until well risen and golden.

## THIS MONTHS STARS

### Virgo

23 August—22 September



If you find that it is difficult to complete all the tasks on your list today, dear Virgo, don't bother to continue trying. You will discover that you are much better off if you simply take a break from your daily chores and focus on having fun. Even the toughest and most durable train engine needs its day of rest in the roundhouse. Don't feel like you need to chug up another whole mountain today. Take time out and let yourself recharge.

## QUOTE FOR AUGUST

A fanatic is one who can't change his mind and won't change the subject.

*Winston Churchill*

## AUGUST BIRTHDAYS

Susan Muddle, Vinesh Pathman, Jessica Frangelli, Natalie Waterhouse, Anitha Dayanandan, Malcolm Brown, Debbie Custodio, Kathleen Byron, Maria Sanchez, Celina Ching, Marcia Beaton, Lily Kantanka, Leah Crafford, Kristin Marcelino, Lene Holme, Lindsay Dullea, Nicola Healey, Ruth Kennealy, Giovanna Esposito, Glyn Boulton, Ipshita Shah, Melissa Enomoto, Emma Byrne, Giselle Cassagrande, Clair Greenwood, Lucy Walter, Susie Li, Veena Suresh, Aisling Treacy, Latha Nataraja, Clare Martin, Linda Babaic, Katie Brookfield



## SYDNEY SCENE—SYDNEY SCENE—SYDNEY

**Boyz II Men**  
**The Throwback Tour 2005**  
Presented by Urban Touring



According to no less an authority than the RIAA, Boyz II Men are the most commercially successful R&B group of all time. They've sold ludicrous numbers of records and been involved in three of the longest-running number-one pop singles in history, and they've done it as a unit of equals.

Special Guests Random

For more tickets and more information go to [www.ticketek.com.au](http://www.ticketek.com.au)

## Get to Know your Consultant— Michelle Williams

Michelle has been working at Quay for 2 months, and has been working within Recruitment for almost 3 years. She believes that a great Quay temp is someone who has a positive attitude towards things.

**Favourite Movie:** Dirty Dancing

**Favourite Alcoholic Beverage:** Malibu and Pineapple

**Best kept secret in Sydney:** Not sure...

**What do you love best about yourself:** My hair as it takes about 2 minutes to do

**Sum yourself up in three word:** Zaney, dedicated and hard working

