



Payroll News

IMPORTANT NOTICE

When completing your timesheet please remember the following:

- Make sure you write your name on your timesheet
- Ensure that you write the correct week ending date on your timesheet
- Make sure ALL details on your timesheet have been completed correctly
- Ensure that the day and the date that you write correspond
- Ensure that both you and who you are reporting to have signed your timesheet—otherwise you WILL NOT get paid
- Any missing Timesheets will be notified by SMS
- Ensure that your timesheet is faxed through by **10am** Friday morning
- If you are having trouble faxing through your timesheet, the alternate fax number is **9251 7002**

Forget Me Nots

If you are not feeling well and are unable to go to work, remember to make 2 phone calls—one to your Supervisor and one to your Consultant. We need to know so that you can get paid correctly.

Want to go to the Movies?
Help us help you see them!!

When you refer a friend to Quay and they work for more than 2 weeks for us, we will give you a double movie pass. What are you waiting for?



Calling in your availability regularly reminds consultants to keep you in mind for all vacancies.

City - 9251 7339
Parramatta - 9891 9121



Talking Temps

Issue 66 APRIL 2005

Temp of the Month—April 2005

Congratulations to Sarah Schwereb and Maria Harbour

City Winner—Sarah Schwereb

Sarah is in her second long term booking for Quay and has received amazing feedback from our client regarding her commitment, her quality of work and the way she has slotted in to the team. "We can't praise Sarah enough and she has made such a difference in this section." Congratulations on being April's Temp of the Month Sarah!

Parramatta Winner— Maria Harbour

Maria Harbour is a long term temp of Quay Appointments & it is a great opportunity to thank her for her reliability, hard work & consistency by awarding her temporary of the month. Maria is a great ambassador for Quay Appointments & not only has she represented us very well, she has also ensured that her office always uses Quay if they have any additional temporary requirements. Well done Maria & Thank you.

City Highly Commended

Pamela Barrett

- Pamela has been nominated for this award due her outstanding reliability and excellent feedback from clients. She has shown a high level of commitment to Quay by travelling a further distance than most people would. Well done Pamela and enjoy the cinema.

Sandra Parker

- Sandra has been with Quay since January 2003. She has worked for our Government client 3 times and this last contract has been going on for more than a year! She has received great feedback. We would like to reward Sandra for her hard work and commitment to her job. Congratulations Sandra on a job well done!

Joseph Duffy

- Well Mr Duffy it really is about time we honoured you for the sterling work you have done for Quay since you first registered when on your Working Holiday Visa over a year ago. So far you have completed a whopping 9 assignments with us and we are currently very happy to be working with you whilst on your student visa. You always make an impression where you go and although this is usually due to the fact you can charm the birds down from the trees, it is also about the quality of your work and the commitment you show to your assignments. Thank you!

Parramatta Highly Commended

Emilia Stojanoska

- Emilia has been awarded highly commended temp for the outstanding work she is doing for one of our government clients. Emilia has taken on a role that has meant she is travelling to a different site each day anywhere in the Sydney Metro area. Emilia has a very bright and cheery personality, is extremely reliable and is always extremely professional. Emilia is a fantastic temp and a pleasure to work with. Thank you Emilia and keep up the good work.

RECIPE FOR APRIL

Thai Spring Rolls

Makes 15

Make your own mini spring rolls like a pro with this easy D.I.Y recipe.



Ingredients

2 x 180g cans Greenseas Tuna Chinks in Spring water
1 tbsp red curry paste
1 tsp sugar
1 tbsp fish sauce
2 tbsps chopped coriander
2 spring onions, finely chopped
1 finely grated carrot
15 spring roll wrappers
1 egg lightly beaten
Oil for deep frying

Method

1. Combine flaked tuna, red curry paste, sugar, fish sauce, coriander, spring onion and carrot.
2. Place 1 tablespoon of mixture onto the corner of a spring roll wrapper, brush edges with a little beaten egg and roll up.
3. Heat oil in a medium saucepan and fry spring rolls until golden.
4. Serve hot with sweet chilli dipping sauce.

THIS MONTHS STARS

Taurus

April 21—May 20



Mind how you go because you're rather accident-prone right now. You might drop something precious (and let's hope it doesn't land on your foot) or not look where you're going. A busy schedule will also mean that you're distracted and likely to lose your concentration at the vital moment, so take care. It will be very annoying if you delete an important file from your computer.

QUOTE FOR APRIL

The nice thing about being a celebrity is that when you bore people, they think it's their fault.

HENRY KISSINGER
(1923—)

APRIL BIRTHDAYS

Eric Eldridge, Moreen Ali, Jane Daly, Ann Daly, Ruby Diab, Emma Cooper, Sarah Brennan, Daniel Blythe, Melissa Alfred, Hansen Christian, Anitha Mohan, Stephen Cheng, Laura Cahyadi, Beverley Whittle, Leah Barrett, Katie Davey, Ann Heagney, Blaine Bester, Rachael Dawson, Shweta Sehgal, Carolyn Doherty, Sakunthala Pathmarajah, Camilla Brennan, Teri Truong, Annie Ng, Emily Ford-Halliday, Casey Rooke, Beverly Keogh, Joanna York, Monica Supierz, Roshni Patel, Rodd Messent, Daniela Ianni, Monique Priestly, Jemma Oepfen, Tracey Clarke



SYDNEY SCENE—SYDNEY SCENE—SYDNEY

Kylie—Showgirl: The Greatest Hits Tour



Kylie Minogue, Australia's premier pop icon, will perform the Australian leg of her much anticipated Kylie - Show Girl: The Greatest Hits Tour.

Show Girl will revisit Kylie's extensive back catalogue from the past seventeen years including her new hit single *I Believe in You* and yet to be released *Giving You Up*.

The tour is being flagged as Kylie's biggest show to date. With state of the art technology, highly innovative sets, choreography and costumes, the *Show Girl* tour will be second to none.

For tickets go to: www.ticketmaster7.com.au

Get to know your Consultant—Heidi Wesely

Heidi has been working at Quay for 2 months and is in her first year of working within Recruitment. She believes that a great Quay temp is reliable, flexible, and receives great feedback from clients.

Favourite Movie: The Thomas Crown Affair

Favourite Alcoholic Beverage: Champagne (Bollie Darling)

Best kept secret in Sydney: BBQ King

What do you love best about yourself: I can chat to anybody

Sum up yourself in 3 words: Outgoing, Fun, Energetic

