



Payroll News

For all your payroll enquiries, please contact Shallain McCarney via email at: smccarney@quayappointments.com.au

Thank you for your patience during our transition period into using Pay Mail. We are currently in the process of rectifying the program. If your current email address has not been notified to our payroll division, please do so promptly.

Did you know you are now able to access and update your timesheet online? The timesheet wizard will even add up your hours for you and the biggest bonus is: No more dealing with the Fax Machine!! Your boss is also able to verify and approve your hours online and once completed, its sent straight to our payroll division! For more information please contact your consultant.

Forget Me Not

Have you had an opportunity to try our training facilities? Both City and Parramatta branches have the latest software that allows you to work at your own pace through such programs like Word, Excel and PowerPoint. Best of all, they're free to all Quay Appointments' Temporaries! To book, please contact your consultant.

Remember to call in your availability often. Our database continues to grow each day and with all the new jobs that come in, consultants are relying on you to remind them to keep you in mind for vacancies.



Talking Temps

Issue 42 January 2003



Quay Appointments would like to wish all our temporary staff a very Happy New Year - We would like to take this opportunity to thank you all for your hard work and hope you enjoy further success for 2003!!

5 minutes with Jacinta Bredin (Government Account Coordinator, City Branch)

Jacinta has been working at Quay for 6 months and within recruitment for 2 years. She believes what makes a great Quay temp is one who is friendly, happy, reliable, easy going and adaptable.

Favourite Musician - Robbie Williams and Elvis

Favourite Movie - Pride and Prejudice

Favourite Snack - Chocolate

Favourite Sport to play or watch - I love playing netball and watching Aussie Rules football - Go the Tigers!!!

Place most like to holiday - The stylish and historic Italy

Best kept secret in Sydney - "Side Track" thick shakes (found downstairs outside our building)

What do you love most about your job - The people!!! Those that I work with, our candidates and clients



CONGRATULATIONS TO JANUARY'S TEMP OF THE MONTH 2003

City Branch - Adam Connell

Nominated by the supervisor of his current assignment, Adam has stepped up a notch and is actually topping the sales ladders and is breaking records in the process. To top this all off, he continues to do it all with a smile and a laugh.

Parramatta Branch - Julie Maiden

Julie has been working for us in a long term assignment, she is very reliable, pleasant and hardworking. Julie regularly calls to let us know what's happening with her assignment and always keeps us updated.

Highly Commended Winners - City

Juanita Fraser - We have received excellent feedback on Juanita and our client has highlighted her initiative and ability to pick things up extremely quickly. "Juanita is bright and eager to tackle any job that is asked of her".

Meredith Sims - Meredith has been temping for Quay since September 2002 and we have always had fantastic feedback regarding Meredith's performance. She is highly organised and always gets the job done.

Margot Rogers - Margot has been a loyal temp for us and nothing is ever too much trouble or too small a task for Margot to still perform it to the best of her ability. While all the time spreading her cheer around the clients office, and ours.

Highly Commended Winners - Parramatta

Kym Brackenrig: Kym is a lovely candidate that has proved to be reliable, easygoing and has an enthusiastic work attitude.

Vinesh Pathman: Vinesh is a hardworking individual who shows initiative, and has received pleasing feedback from his supervisor.

Claudia Pisano: Claudia has worked with us on many assignments, she's always cheerful and has a flexible work attitude.

BIRTHDAYS FOR DECEMBER - JANUARY

Erica Pavlis, Samantha Cate, Tiana Quillean, Sally Pfeiffer, Vanessa Wilson, James Bannister, Angela Thompson, Rachel Allman, Amanda Davis, Leoncia Evio, Stacey Coombes, Nuala Maguire, Emma Kirby, Michelle Genovesa, Allanah Whinnett, Mike Hollys, Kelly Stewart, Katherine Mair, Joanne Grant, Andy Townsend, Kim Ainsworth, Uma Gundappa, Fa Mann, Janice Storey, Julie Maiden

Best Wishes and a Huge Congratulations to our Payroll Specialist Debbie Thompson (currently on Maternity Leave) who recently had a baby girl named Jasmin (right).



Photo Special - Photo Special - Photo Special - Photo Special - Photo Special - Photo Special -

Below are some shots from the Parramatta and City Temp Christmas Parties. A fun time was had by all judging from the shots. Congratulations to our Temp of the Year Winners from both branches.



Last month both branches held their Temp Christmas Parties and both events were a success. The feedback was very positive with everyone in the festive spirit. Congratulations to all our lucky door prize winners and thank you to all our temps who attended. The night was abuzz as to who would win the coveted Quay Temp of the Year award for 2002 ...

Congratulations to our Temp of the Year Winners for 2002:

City Branch - **Linda Bennet**

Parramatta Branch - **Cynthia Lowe**

With so many fantastic workers and personalities on our books, the runners up and highly commended winners also deserve much praise:

Well Done to City Branch Highly Commended Winner - **Joulia Bargiatiakis**

City Runners Up - **Stephen Chanphakeo, Rosa Scrcanska and Allison Atkins**

Parramatta Runner Up - **Chantina Ou**

TEMP NEWS - TEMP NEWS - TEMP NEWS -

Congratulations to Bettina Cordina who recently went temp to perm in her role.

Well Done to the following who found permanent work: Sue Marron, Katherine Mair and Helen Gourlay.

All the Best to Emma Mooy on her Wedding. She is currently honeymooning in the US and Mexico.

Fantastic Work Mary McTaggart and Aloise Kransny who recently went on a Section 38 contract!

Goodbye to our travelling temps Aoiffe Hefernan and Tim Tattan. We wish them safe travels around Australia.

Congratulations to all the uni and TAFE students who passed their courses at the end of the year.

Quote for January

"The difference between a boss and a leader: a boss says, 'Go!' - a leader says, 'Let's go!'"

—E. M. Kelly

RECIPE SPOT FOR JANUARY

French Onion Gratin

Serve this favourite with roast meats and vegetables.

INGREDIENTS

4 large potatoes

1 cup stuffing mix

400g Kraft Light French Onion Dip

METHOD

- Slice potatoes into 5mm slices.
- Sprinkle half the stuffing mix on the bottom of a baking dish.
- Lay potatoes into the baking dish, spreading Kraft Light French Onion dip on each layer.
- Bake at 180°C for 40 minutes or until cooked and top is golden brown.

Source: www.kraft.com.au